

Instructions for using the risk assessment

RISK SCORE?

What is the source of the risk? I.e. setting up a room for a ceremony, catering etc

ACTIVITY

What is the risky activity? I.e. moving furniture, serving food etc.

WHO/WHAT IS AT RISK?

What object, surface, decorative finish is at risk? I.e. table, carpet, doorway, wallpaper, staff or guests.

WHAT'S THE CONSEQUENCE?

Examples are breakages, staining and fire.

Adequacy (A)

What is the adequacy of current precautions?

Choose ONLY from allowed values:

1 = good

2 = fair

3 = poor

Probability (P)

What is the probability of damage given the current precautions?

Choose ONLY from values:

0 = impossible

0.25 = unlikely

0.5 = possible

0.75 = probable

1 = certain

Fraction Susceptible (FS)

Choose ONLY allowed values:

1 = single object

2 = localised effect

3 = room

4 = rooms/property

Extent of damage (ED)

Choose ONLY allowed values:

1 = 0 – 10% loss in value

2 = 10 – 30% loss in value

3 = 30 – 60% loss in value

4 = 60 – 100% loss in value

Significance (Sig)

The category corresponding to the most important object affected.

ONLY allowed values:

1 = non-indigenous, low – medium value

2 = non-indigenous, medium – high value

3 = indigenous object, low – medium value

4 = indigenous object, medium to high value

Severity (S)

The result of $(FS + ED) \times Sig$

Risk Score

The product of A, P and S – above 8 is not acceptable

Acceptable?

Is the risk acceptable?

Yes – risk is negligible or organisation accepts the risk.

No – risk is unacceptable and activity CANNOT take place in this form.